



The Fine Art of Copyediting

By Elsie Myers Stainton

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The Fine Art of Copyediting By Elsie Myers Stainton

Many stylebooks and manuals explain writing, but before the release ten years ago of Elsie Myers Stainton's *The Fine Art of Copyediting*, few addressed the practices and problems of editing. This handbook has guided users through the editing process for books and journals, with tips on how to be diplomatic when recommending changes, how to edit notes and bibliographies, how to check proofs, and how to negotiate the ethical, intellectual, and emotional problems characteristic of the editorial profession. Now featuring solid advice on computer editing and a new chapter on style, as well as more information on references, bibliographies, indexing, and bias-free writing, *The Fine Art of Copyediting, Second Edition* offers the same wealth of information that prompted William Safire to commend the first edition in *The New York Times Magazine*.

Complete with helpful checklists for the manuscript, proof, and index stages of book production, as well as an excellent bibliography of reference works useful to the copyeditor, *The Fine Art of Copyediting, Second Edition* is an indispensable desk reference for writers and editors confronting a host of questions each day. Why use the word "people" instead of "persons?" What precautions are necessary for publishers to avoid libel suits? How can an editor win an author's trust? What type fonts facilitate the copyediting process? How does computer editing work? For experienced and novice copyeditors, writers and students, this is the source for detailed, step-by-step guidance to the entire editorial process.

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The Fine Art of Copyediting By Elsie Myers Stainton Bibliography

- Sales Rank: #492808 in Books
- Published on: 2002-01-15
- Original language: English
- Number of items: 1
- Dimensions: 8.38" h x .40" w x 5.56" l, .47 pounds
- Binding: Paperback
- 160 pages

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Editorial Review

Review

This second edition documents the updates that have occurred in publishing procedures and editing techniques... the information that Stainton provides can be useful to any editor as well as to any writer.

(Technical Communication)

Review

The Fine Art of Copyediting has been updated intelligently to include the computer age of copyediting while remaining well informed in relaying the basics of the job and process in a friendly way that appeals to beginning as well as experienced editors. I found this concise handbook to be a good and helpful resource.

(Kim Lewis, Executive Managing Editor for William Morrow, an imprint of HarperCollins Publishers)

A little gem of a book--pithy, wise, and reassuring. It's every copyeditor's dream, for not a word is wasted, yet nothing important is left out. It has something to say to all members of its logical audience--neophytes to the publishing world, writers, freelancers, even old hands like me. (My particular favorite is the chapter on special editing problems!) It's going on my shelf right next to the other books I consult every day.

(Nancy Inglis, Associate Director of Copyediting, Simon & Schuster)

The copyeditor's aim--to help authors express themselves clearly and gracefully--is sometimes obscured by a tangle of commas and small caps. The second edition of *The Fine Art of Copyediting* puts the copyeditor's job in perspective, reminding the experienced editor as well as the novice that editors and authors share the goal of clarity.

(Jenya Weinreb, Managing Editor, Yale University Press)

About the Author

Elsie Myers Stainton, former managing editor of Cornell University Press, is the author of *Author and Editor at Work: Making a Better Book*, and numerous articles on writing and editing.

Users Review

From reader reviews:

Randy Garrison:

As people who live in often the modest era should be up-date about what going on or info even knowledge to make these people keep up with the era that is always change and move forward. Some of you maybe can update themselves by reading through books. It is a good choice for you but the problems coming to a person is you don't know which one you should start with. This The Fine Art of Copyediting is our recommendation

to cause you to keep up with the world. Why, since this book serves what you want and wish in this era.

Robert Williams:

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